



Over 85 Years of Service

BOARD OF SUPERVISORS MEETING

October 16, 2014 – 7:30 p.m.
Jupiter High School – Guidance Suite
500 N. Military Trail, Jupiter, FL 33458

A G E N D A

1. Invocation and Pledge of Allegiance
2. Ratification of election results (if available)
 - Swearing in of elected Board members
3. Election of officers
4. Appointments
5. Approval of minutes of previous meeting
6. Public Information report
7. Treasurer's report
8. Manager of Operations' report
9. Engineer's report
10. Attorney's report
11. Landowners items
12. Old business
13. New business
14. Adjourn



Over 85 Years of Service

MEMORANDUM

TO: Board of Supervisors
FROM: Manager of Operations
SUBJECT: Manager's Report for the period September 13, 2014 through October 19, 2014
DATE: October 10, 2014

ADMINISTRATIVE:

1. Fuel pump stations were inspected by Palm Beach County Department of Environmental Resources Management. No problems were reported.
2. Conducted monthly review of District canals with aquatic weed spraying contractor.
3. Control Communications serviced all mobile and hand-held radios.
4. Operator Matt Wood passes physical for CDL license.
5. Received \$2,300.00 from Verizon for monthly tower lease.
6. Completed inventory for Fiscal Year End.
7. On-site meetings and phone conversations with Homeowners to discuss drainage issues and road conditions.
8. Attended Safety Council of Palm Beach County Board meeting.
9. Attended Staff meeting.
10. Meetings with Palm Beach County and residents of Section 6 to discuss drainage issues.

MEMORANDUM

To: Board of Supervisors

Date: October 10, 2014

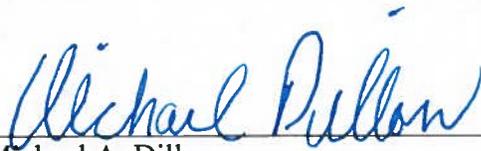
Page 2

WATER CONTROL:

1. Mowers and backhoes continue routine maintenance services on roadside swales and berms throughout the District.
2. Received 4.73 inches of rain this reporting period.
3. Prepared swales for eight driveway culverts followed by inspections.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Swales are being re-contoured in numerous sections of the District.
6. Murray Logan Construction completes restoration work at Canal 2 & 175th Rd and culvert crossing at Canal 7 and Alexander Run.

ROAD MAINTENANCE:

1. Roads continue to be re-contoured to provide maximum storm water runoff.
2. D.S. Eakins hauled 522 yards of road stabilizer to District yard.
3. J.H. McGregan hauled 19 loads of millings to District yard.



Michael A. Dillon
Manager of Operations



**DICK GRUENWALD
ASSOCIATES, LLC**

Oct. 8, 2014

**TO: Board of Supervisors
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates
DISTRICT PUBLIC INFORMATION SPECIALISTS**

SUBJECT: Monthly Report October 2014

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting (*Oct. 16*) release

The following items were uploaded to the website:

- ❖ 2013-2014 Annual Reports – Manager of Operations, Engineer, Treasurer
- ❖ 2014-2015 Approved Budget
- ❖ Annual Landowners Meeting Minutes (*9-19-13*)
- ❖ Monthly Meeting Minutes (*7-10-14*)
- ❖ October Staff monthly and annual reports–
Manager of Operations, Engineer, Treasurer, Public Information

Attended Annual Landowners Meeting (*Sept. 18*) and Staff Meeting (*Oct. 9*)

We continue to work on a District overview and project update brochure as requested by the Board of Supervisors.

With the new logo design, we are redesigning a totally new website with over 30 pages of information. It will be more user friendly and feature a modern design utilizing the latest HTML5 format and CSS slideshows.

We are also beginning work on the next newsletter that will include the annual reports.

We continue to work with Mr. Rice and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors
FROM: Charles F. Haas, Treasurer
RE: Treasurer's Report for the month of October, 2014
CC: Staff
Date: October 16, 2014

Routine Business

1. The total assessment received through September 30, 2014 was \$5,211,257. No additional assessments are due for 2013/14 Fiscal Year. The 2013/14 Budget called for assessments totaling \$5,198,534.
2. The District is scheduled to receive the first distribution of the 2014/2015 assessment receipts from the Palm Beach County Tax Collector in November 7, 2014.
3. The District's year end was September 30, 2014. Since we are in the process of closing the books, a financial report has not been prepared. As part of this process we will be closing Funds 216, Section 9 Phs IIA Debt Service Fund and 217, Section 9 Phs IIB Debt Service Fund. These funds are no longer need following the final payments on the debt for these projects. The amounts remaining after these payments are being transferred to Fund 150, Road Maintenance - Jupiter Park of Commerce in the amounts of \$4,850 and \$14,004, respectively.
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

Board Consideration

No Items

To South Indian River Water Control District
Board of Supervisors Pages 3

CC

Subject Engineer's Report for October 2014

From Amy E. Eason, PE, District Engineer

Board Meeting
Date October 16, 2014

The following is a summary of activities and communications that were of significance during the months of September and October 2014. Updated information is presented in **bold**:

I. CURRENT CAPITAL IMPROVEMENTS AND OTHER DISTRICT PROJECTS

- A. Staff has received requests for petitions from landowners for roadway improvement projects. Per the February 2013 workshop, staff has developed an updated petition to distribute to landowners as they request it. In addition, staff has been reviewing the limits of the roadway improvement requests before distributing the updated petition for circulation. For notification, signs are being installed stating that a petition is being circulated in the area. Currently, the District has received petitions **that have met the minimum 35% requirement of obtaining signatures of the landowners within the project area** to apply OGEM and asphalt on certain roadways within the District. The landowners on the following roadway is petitioning to distribute a referendum for OGEM (approximately 0.5 miles):

- 164th Court N between Mellen Lane and Alexander Run

The landowners on the following roadways are petitioning to distribute a referendum for asphalt in Palm Beach Country Estates (**approximately 7.6 miles**):

- 67th Trail N. between 146th Road N. and 149th Place N.
- 68th Drive N. between 146th Road N. and 149th Place N.
- 71st Drive N. between 155th Place N and 160th Street N.
- 74th Avenue N. between 155th Place N. and 159th Court N.
- **76th Trail N. between 150th Court N. and 154th Court N.**
- 76th Trail N. between 155th Place N. and 159th Court N.
- 77th Trail N. between 150th Court N. and 154th Court N.
- 78th Drive N. between 150th Court N. and 154th Court N.
- **78th Drive N. between 155th Place N. and 159th Court N.**
- 81st Terrace N. between 150th Court N. and 154th Court N.
- **85th Avenue N. between Canal C and Canal D**
- 85th Way N. between 155th Place N. and 159th Court N.
- 88th Trail N. between 155th Place N. and 159th Court N.
- 154th Court N. between 75th Avenue N. to C-18 Canal

- 159th Court N. between 75th Avenue to East End
- 163rd Court N. between 75th Avenue N. and 79th Terrace N.
- 163rd Court N. between 75th Avenue N. to East End

At the August, 2014 Board of Supervisors meeting, there was a discussion on how to address petitions that are submitted to the District by landowners requesting that “no roadway improvements” be completed on their roadways. The discussion included that these types of petitions would need to have over 50% of the landowners verified signatures to be used in determining if a roadway improvement petition should move forward to referendum. The following petition has been received and has over 50% verification:

- **88th Trail N. between 155th Place N. and 159th Court N.**

Staff is prepared to update the board at this month’s meeting.

II. OPERATION AND MAINTENANCE

A. **A meeting was held September 17, 2014 for the National Pollutant Discharge Elimination System (NPDES) Steering Committee. The topics of the meeting included Loxahatchee Grove’s coverage, FSA Level 2 Stormwater Operator Training, the budget, training videos, the EPA Proposed Waters of the United States Rule, and Climate Change. The next meeting is scheduled for November 17, 2014.**

B. At the May 8, 2014 Board Meeting, staff was directed to estimate the construction costs to finish the planned improvements at the Margaret Berman Park in Palm Beach Country Estates. These improvements would include the construction of three pavilions, a half basketball court, and a racquetball court.

Staff met with the contractor on the specifics of the contract on July 25, 2014. The contract was finalized and the contractor has submitted shop drawings for review. Staff submitted comments back to the contractor and the contractor is addressing those comments before submitting the building permit.

C. At the May 8, 2014 Board Meeting, staff was directed to estimate the following projects:

- Culvert pipe on Canal 7 and Alexander Run
- Culvert pipe on Canal 12 and Randolph Siding
- Culvert or canal widening at 175th and Jupiter Farms Road
- Culvert or Bridge crossing at Canal C and 85th

Per the July 10, 2014 board meeting, staff prepared a contract for the culvert pipe on Canal 7 and Alexander Run and the Canal widening at 175th and Jupiter Farms Road. **This month, the contractor has completed their work, and staff is waiting a final pay request from the contractor. Staff is prepared to update the board at this month’s meeting.**

D. On March 18, 2014, staff met with American Engineers & Contractors to discuss the Jupiter/Palm Beach Motor Coach Resort. The contractor wanted to discuss a

proposal to install a sewer force main and a water main within the District's canal right-of-way. At the March 19, 2014 board meeting, the landowner presented their proposal. The board had several questions and the landowner stated that he would further investigate. Since the board meeting, staff has met with the applicants on April 11 and May 5, 2014 to discuss their pre-application for a permit.

On June 12, 2014, the applicant submitted to the District an Application for Connection to or Use of District Facilities. The application is requesting two uses. The first use is for a drainage connection and the second is for utilities paralleling canals or rights-of-way. Staff sent a letter to the applicant requesting additional information.

Per the July 10, 2014 meeting, staff has met with the Loxahatchee River District (LRD) and has investigated further into the applicant's request.

On October 14, 2014, staff discussed the application with the applicant, and the applicant has indicated that he would like to withdraw the "Utilities Paralleling Canals or Rights-of-Way" from the original submittal. Staff is prepared to issue the "Drainage Connection" portion of the application pending submittal of a detail and permit fee. Staff is prepared to update the Board at this month's meeting.

- E. On August 18, 2014, the Loxahatchee River Preservation Initiative requested applications for the Fiscal Year 2016 Funding. Staff submitted the 128th Trail North Drainage Improvement project **and presented at the September 15, 2014 meeting.** This project consists of ditch clearing and construction of roadside swales in the 128th Trail North area. **Staff is prepared to update the Board at this month's meeting.**
- F. **Staff met with Palm Beach County on October 3, 2014 to visit the construction activities on the Hatcher Property. Staff is prepared to update the Board at this month's meeting.**
- G. Staff continues to monitor and participate in the activities of the Loxahatchee River Ecosystem Management Committee, the Loxahatchee River Initiative, and the Loxahatchee River Management Coordinating Council.
- H. We continue to receive, review, and comment on various permit applications for projects to be constructed within the District.
- I. We continue to provide engineering assistance to the General Manager, as needed, on operation and maintenance items, as well as landowner requests, utility requests, and inquiries from other governmental entities on issues that involve engineering support.

Should you have any questions or comments, please feel free to contact me for more detailed information on any of the above subjects.