



# South Indian River Water Control District™

*Established 1923*

## **BUDGET HEARING AND BOARD OF SUPERVISORS MEETING**

August 17, 2017 – 7:00 p.m.  
Jupiter High School – Media Room  
500 N. Military Trail, Jupiter, FL 33458

### **BUDGET HEARING AGENDA**

1. Pledge of Allegiance
2. Presentation to former Board Supervisor Mike Ryan
3. Presentation of Budget
4. Comments from Landowners
5. Adjourn

### **BOARD MEETING AGENDA**

1. Consent Agenda
  - A. Approval of Minutes of Previous Meeting
  - B. Approval of Warrant List
2. Public Information Report
3. Treasurer's Report
  - A. Consideration of Adoption of a Resolution Adopting the 2017-18 Budget
  - B. Election of the Uniform Method of Collection of Non Ad Valorem Assessments for the Fiscal Year 2017-2018.
4. Manager of Operations Report
5. Engineer's Report
6. Attorney's Report
7. Old business
8. New Business
  - A. Requirements for Candidate Bios
9. Landowners' Items
10. Adjourn



**DICK GRUENWALD  
ASSOCIATES, LLC**

August 8, 2017

**TO: Board of Supervisors  
SOUTH INDIAN RIVER WATER CONTROL DISTRICT**

**FROM: Dick Gruenwald Associates  
DISTRICT PUBLIC INFORMATION SPECIALISTS**

**SUBJECT: Monthly Report- August 2017**

News releases/Notices were sent out to local newspapers and community publications:

- ❖ Monthly Meeting and Budget Hearing (*Aug. 17*) release
- ❖ Monthly Meeting and Water Quality Workshop (*July 20*) release
- ❖ Board of Supervisors Election and Bios release

The following items were updated on the website:

- ❖ Monthly meeting (*May 18, June 29*) minutes
- ❖ Meeting, Workshop, Budget Hearing updates
- ❖ Update Supervisor page – John Jones bio, picture and e-mail account
- ❖ Update Statistics page
- ❖ Elections information – News & Elections pages
- ❖ Update 19<sup>th</sup> Plan of Improvements – News & Referendum pages
- ❖ Monthly Staff reports

Attended Monthly Meeting and Public Hearing (*June 29*), Monthly Meeting and Workshop (*July 20*), and Staff Meeting (*July 31*)

The District office and staff are reviewing and updating the District's Policy & Procedures Manual. Initial revisions by staff to Chapters 1-6 and associated Appendices are currently being incorporated into the manual and a second review is being conducted by staff.

The July/August newsletter has been mailed out to landowners and includes information on the Proposed 19<sup>th</sup> Plan of Improvements, Palm Beach Country Estates potable water update, Budget and Public Hearing, Water Quality Workshop, Hurricane information and Annual Landowners meeting and Election updates.

The "Welcome to the District" letter for new landowners has been updated, printed and mailed out to 529 new owners.

We continue to work with Mr. Meyer and the Manager of Operations on a regular basis. We review and monitor print and online media for all SIRWCD related stories articles on roads, drainage and other issues of interest in Palm Beach County and Florida, as well as nationally, then prepare and distribute material to supervisors and members of the staff via PDF in e-mail.



To: Board of Supervisors  
FROM: Charles F. Haas, Treasurer  
RE: Treasurer's Report for the month of August 2017  
CC: Staff  
Date: July 27, 2017

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### **Routine Business**

1. The District received a total of \$5,392,713 in current assessments receipts from the Palm Beach County Tax Collector through June 30, 2017.
2. The 2017 Assessment roll was completed for the TRIM Bill notices was completed on July 21, 2017 authorized for release to the Property Appraiser.
3. With the last payments on the outstanding notes for the 2004 Road Improvements Series A & B and the 2011 Egret Landing Refunding Note having been made, we will be closing these three debt service funds. Any remaining balances in the funds will be transferred to the respective Special revenue funds. Specifically funds 229,240 and 245 will be closed prior to the fiscal year end of September 30, 2017
4. Following the Board's direction we will be sending our report to the District's Public Information Officer for uploading to the web-site.

### **Board Consideration**

1. The Board will be asked to approve the list of disbursements (sent under separate cover).
2. After the public hearing is closed the Board will be asked to consider approving the proposed budget.

South Indian River Water Control District  
Statement of Revenues and Expenditures  
From 10/01/2016 to 6/30/2017

*All Governmental Funds  
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
<b>Revenue:</b>			
Assessments - Net	5,238,500	5,148,303	(90,197)
Rents & Contracted Service Income	-	170	170
Investment Income	2,283	4,435	2,152
Other Income	12,000	99,351	87,351
<b>Total Revenue:</b>	<b>5,252,783</b>	<b>5,252,259</b>	<b>(524)</b>
<b>Expenditures:</b>			
Contracted Services	471,725	370,173	101,552
Operating Expense	1,400,650	1,291,632	109,018
Office & Landowner Expense	260	237	23
Capital Outlay	1,704,000	1,370,924	333,076
Other Debt Service	87,843	89,844	(2,001)
<b>Total Expenditures:</b>	<b>4,296,821</b>	<b>3,754,522</b>	<b>542,299</b>
<b>Transfers, Financing &amp; Capital Outlays</b>			
Transfers in	314,250	314,250	-
Transfers out	(85,250)	(85,250)	-
<b>Total Transfers, Financing &amp; Capital Outlays</b>	<b>229,000</b>	<b>229,000</b>	<b>-</b>
<b>Total Expenditures &amp; Other Financing</b>	<b>4,067,821</b>	<b>3,525,522</b>	<b>542,299</b>
<b>Excess (Deficit) Revenues over (under) Expenditures and Other Financing Sources (Uses)</b>	<b>1,184,962</b>	<b>1,726,737</b>	<b>(541,775)</b>
<b>Beginning Fund Balance</b>		<b>5,278,111</b>	
<b>Ending Fund Balance</b>		<b>7,004,848</b>	

## South Indian River Water Control District

### Statement of Revenues and Expenditures

From 10/01/2016 to 6/30/2017

*Special Revenue Funds*  
(In Whole Numbers)

	YTD Budget	Year to Date Actual	Budget Variance
<b>Revenue:</b>			
Assessments - Net	2,413,550	2,422,857	9,307
Rents & Contracted Service	-	170	170
Investment Income	1,575	2,112	537
Other Income	12,000	40,673	28,673
Total Revenue:	2,427,125	2,465,812	38,687
<b>Expenditures:</b>			
Contracted Services	471,725	370,173	101,552
Operating Expense	1,400,650	1,291,632	109,018
Office & Landowner Expense	260	237	23
Total Expenditures:	1,872,635	1,662,042	210,593
<b>Transfers, Financing &amp; Capital Outlays</b>			
Capital Outlays	-	(85,800)	85,800
Transfers out	(85,250)	(85,250)	-
Total Transfers, Financing & Capital Outlays	(85,250)	(171,050)	85,800
Total Expenditures & Other Financing	1,957,885	1,833,092	124,793
Excess (Deficit) Revenues over (under) Expenditures & Other Financing Sources (Uses)	469,240	632,720	163,480
Beginning Fund Balance		1,375,747	
Ending Fund Balance		2,008,467	

South Indian River Water Control District  
Statement of Revenues and Expenditures

From 10/01/2016 to 6/30/2017

*Debt Service Funds*  
*(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Assessments - Net	2,824,950	2,725,446	(99,504)
Investment Income	308	1,875	1,567
Other Income	-	58,678	58,678
Total Revenue:	2,825,258	2,785,999	(39,259)
Expenditures:			
Principal Paid	292,742	292,743	(1)
Interest Paid	339,601	338,969	632
Other Debt Service	87,843	89,844	(2,001)
Total Expenditures:	720,186	721,556	(1,370)
Excess (Deficit) Revenues over (under) Expenditures	2,105,072	2,064,443	(40,629)
Beginning Fund Balance		1,319,995	
Ending Fund Balance		3,384,438	

South Indian River Water Control District  
Statement of Revenues and Expenditures

From 10/01/2016 to 6/30/2017

*Capital Projects Funds  
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
Revenue:			
Investment Income	400	448	48
Total Revenue:	400	448	48
Expenditures:			
Capital Outlay	1,704,000	1,456,724	247,276
Total Expenditures:	1,704,000	1,456,724	247,276
Transfers, Financing & Capital Outlays			
Transfers in	314,250	314,250	-
Total Transfers, Financing & Capital Outlays	314,250	314,250	-
Excess (Deficit) Revenues over (under) Expenditures	(1,389,350)	(1,142,026)	247,324
Beginning Fund Balance		2,582,369	
Ending Fund Balance		1,440,343	

South Indian River Water Control District  
Statement of Revenues and Expenditures

From 10/01/2016 to 6/30/2017

*Internal Service (Maintenance) Fund  
(In Whole Numbers)*

	YTD Budget	Year to Date Actual	Budget Variance
<b>Revenue:</b>			
Charges for Services	1,361,250	1,188,740	(172,510)
Rents & Contracted Service	40,500	47,805	7,305
Investment Income	-	(94)	(94)
Other Income	-	12,153	12,153
<b>Total Revenue:</b>	<b>1,401,750</b>	<b>1,248,604</b>	<b>(153,146)</b>
<b>Expenditures:</b>			
Personal Services	735,750	728,376	7,374
Contracted Services	130,650	95,174	35,476
Operating Expense	275,300	153,463	121,837
Office & Landowner Expense	18,575	11,076	7,499
Insurance	33,300	31,515	1,785
<b>Total Expenditures:</b>	<b>1,193,575</b>	<b>1,019,604</b>	<b>173,971</b>
<b>Transfers, Financing &amp; Capital Outlays</b>			
Capital Outlays	-	240,113	(240,113)
Transfers out	229,000	229,000	-
<b>Total Transfers, Financing &amp; Capital Outlays</b>	<b>229,000</b>	<b>469,113</b>	<b>(240,113)</b>
<b>Excess (Deficit) Revenues over (under) Expenditures &amp; Transfers</b>	<b>(20,825)</b>	<b>(240,113)</b>	<b>(219,288)</b>
<b>Beginning Fund Balance</b>		<b>497,000</b>	
<b>Ending Fund Balance</b>		<b>256,887</b>	





# South Indian River Water Control District™

*Established 1923*

## MEMORANDUM

TO: Board of Supervisors  
FROM: Manager of Operations  
SUBJECT: Manager's Report for June 23, 2017 to August 10, 2017  
DATE: August 10, 2017

### ADMINISTRATIVE

1. Conducted monthly review of District canals with aquatic weed spray contractor.
2. On-site meetings and phone conversations with Landowners regarding drainage, road conditions, and driveway culvert installations.
3. Attended Staff meeting.
4. Attended Loxahatchee River Management Coordinating Council meeting.
5. Attended Loxahatchee River Preservation Initiative meeting.
6. Received \$2,645.00 from Verizon for monthly cell tower lease.
7. Award contract for installation of security cameras at District Work Center to Alarm Partners.
8. Four employees attend "Stings, Bites, and Zika Risks" seminar sponsored by the Safety Council of Palm Beach County.
9. Received check for \$2,786.26 from District's Workers Compensation Insurance Carrier, Preferred Government Insurance Trust, through their Matching Incentive Safety Program.
10. Received quarterly payment of \$8,000.00 from Board of County Commissioners for mowing and grading services.
11. Phone conversations with South Florida Water Management District regarding Tropical Storm Emily.
12. Received New Kubota M6S 4-Wheel Drive Tractor, traded 2008 John Deere 6430 2-wheel Drive Tractor.

*A Florida Special District*

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MEMORANDUM

To: Board of Supervisors

Date: August 10, 2017

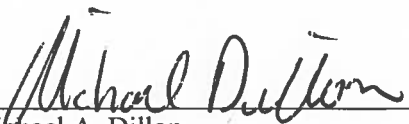
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**WATER CONTROL**

1. Mowers continue routine maintenance throughout the District.
2. Received 12.46 inches of rain this reporting period.
3. Prepared swales for six culvert installations, inspected two driveway culverts and District crews installed eight driveway culverts.
4. Terra Tech continues canal spraying for aquatic weed control.
5. Crews continue to replace District drainage culverts at various locations.
6. Drainage swales continue to be re-contoured throughout the District.
7. Murray Logan Construction begins restoration work along Canal 13 and 156<sup>th</sup> St.

**ROAD MAINTENANCE.**

1. J & S Asphalt awarded bid to extend paving on Winterhawk Trail.
2. Roads are being re-contoured for proper storm water run-off.
3. Lake Point Restoration hauled 504 Tons of Shell rock to the District Yard.

  
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Michael A. Dillon  
Manager of Operations